

# ACCOMMODATION RULES OF THE CZECH TECHNICAL UNIVERSITY IN PRAGUE

of 29 June 2005

## **Article 1 – Introductory provisions**

These Accommodation Rules of the Czech Technical University in Prague lay down the terms and conditions under which students of the Czech Technical University in Prague (hereinafter referred to as "CTU" ) are provided accommodation at CTU accommodation facilities (hereinafter referred to as "dormitories"). Accordingly, these Rules also apply to students of other public universities that are provided accommodation at the dormitories and CTU students that are provided accommodation at another public university's accommodation facilities under a contract between public universities.

## **Article 2 – Definitions**

1. Dormitories shall be understood as:
  - a. accommodation facilities owned by CTU;
  - b. other universities' accommodation facilities that are made available to CTU on a temporary basis to provide accommodation to CTU students;
  - c. other accommodation facilities that are procured by CTU in order to provide accommodation to CTU students (especially hotels, guest houses).
2. The Accommodation Scenario shall be understood as the definition of the conditions and procedures that apply in providing dormitory accommodation to CTU students.
3. The House Rules shall be understood as the definition of the basic rights and obligations of accommodated students and the CTU Service Facilities Administration (hereinafter referred to as "SFA"), or another dormitory operator, in the operation and maintenance of dormitories.
4. Student government shall be understood as a body that is authorized to act on behalf of accommodated students and that is composed of and elected by students, according to the principles laid down by the Statute of the Student Government.

## **Article 3 – CTU dormitories**

1. The operation and activities of dormitories are organized by the Director of the SFA in accordance with special regulations, internal CTU regulations, internal regulations of CTU organizational units or another operator's regulations.
2. The SFA Director works collaboratively with bodies of dormitory student government in addressing issues relating to students that are accommodated at dormitories.

## **Article 4 – Accommodation decisions**

1. There is no legal entitlement to dormitory accommodation.
2. Accommodation is provided to students of CTU and other universities based on the CTU Accommodation Scenario for the relevant academic year, which is announced by the Rector after being discussed by the CTU Academic Senate.
3. Accommodation will be provided on the basis of an accommodation agreement that is entered into pursuant to the Civil Code.

## **Article 5 – Placement of students in dormitories**

1. Women and men are provided accommodation on floors (or portions of floors) separately.
2. A woman and a man can be provided accommodation together, provided that each of the two students to be accommodated submits an application and each is no less than 18 years old.
3. At the request of a married student, married couples may be provided accommodation at a dormitory dedicated for married couples, provided that both are students at a public university and one of them is a CTU student.

## **Article 6 – Rights and obligations of students**

1. A student's rights shall include, without limitation:
  - a. the right to apply for accommodation at an accommodation facility in accordance with the Accommodation Scenario,
  - b. the right to enter into an accommodation agreement with CTU – if accommodation has been provided – no later than the date of registration for accommodation,
  - c. the right to obtain a dormitory accommodation card entitling them to enter the dormitory in which they are provided accommodation,
  - d. the right to be provided accommodation at a CTU dormitory for 2 nights within the second part of the examination period for each examination according to the applicable Accommodation Scenario. This provision only applies to CTU students,
  - e. the right to book accommodation pursuant to the applicable Accommodation Scenario for the relevant academic year,
  - f. the right to use common areas within the dormitory,
  - g. the right to be informed of all relevant matters affecting the operation of the dormitory no less than one week in advance, unless this is made impossible by an emergency situation,
  - h. the right to submit suggestions and comments relating to dormitory accommodation to bodies of student government or the Dormitory Manager.
2. The obligations of a student that has been provided accommodation shall include, without limitation:
  - a. the obligation to enter into an accommodation agreement and check in for accommodation at the dormitory in accordance with the Accommodation Scenario,
  - b. the obligation to present to the Dormitory Manager the documents that are required for keeping records of accommodated persons, as defined by the Accommodation Scenario, at check-in at the dormitory,

- c. the obligation to comply with the provisions of these Rules and any instructions issued by the SFA Director and the Dormitory Manager, unless they are in conflict with special regulations, these Rules or other internal regulations (the House Rules),
  - d. the obligation – at the end of stay – to return any borrowed items, hand over the room, return the accommodation card and keys, unregister from the register and settle any and all obligations (especially financial obligations) towards the CTU, and have the above certified in the exit sheet.
3. Other rights and obligations of accommodated students shall be governed by the Civil Code, the accommodation agreement, the Accommodation Scenario and the House Rules of the relevant dormitory, and the operational rules issued by CTU.

## **Article 7 – Rights and obligations of SFA**

1. The SFA's rights shall include, without limitation:
  - a. the right to decide on a student's application for accommodation,
  - b. the right to enter into, modify or terminate accommodation agreements in accordance with special regulations and the reasons that have been agreed in the accommodation agreement,
  - c. the right to issue operational instructions within the scope of SFA's competence.
2. The SFA's obligations shall include, without limitation:
  - a. the obligation to ensure that the entrusted property is managed properly and protected against damage, destruction and loss,
  - b. the obligation to make bookings and place students in accordance with the Accommodation Scenario for the relevant academic year,
  - c. the obligation to cooperate with elected student governments and recognize and promote, above all, the student's justified interests.

## **Article 8 – Final provisions**

1. The existing Accommodation Rule including annexes are hereby repealed.
2. These Rules have been approved pursuant to Section 9(1)(b) of Act No 111/1998 Sb., on universities and amending other acts (the Act on Universities) by the Academic Senate of the CTU on 29 June 2005. In accordance with Section 36(4) of the Act on Universities, these Rules shall become valid on the date of registration with the Ministry of Education, Youth and Sports.
3. These Accommodation Rules of the Czech Technical University shall take effect from the beginning of the academic year 2005/2006.

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Rector of the CTU