### Schedule of Accommodation at the Czech Technical University for AY 2017/2018

*(hereinafter ‘SoA’)*

**(appendix no. 2 to the Accommodation procedure)**

<table>
<thead>
<tr>
<th>Document acronym</th>
<th>see the key</th>
<th>Information description</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>(GTA) X</td>
<td>*</td>
<td>Additional booking of holiday accommodation for residents until the end of the examination period in ST (couples book accommodation with the economic manager of a respective hall of residence)</td>
<td>by 01.03.17</td>
</tr>
<tr>
<td>(GTA) X</td>
<td>*</td>
<td>Deadline to supply a current certificate of studies. (Failing to supply the certificate in ST for students accommodated since the start of AY the price changes to a self-payer price.)</td>
<td>by 01.03.17</td>
</tr>
<tr>
<td>(AS) X</td>
<td>*</td>
<td>On-line booking of accommodation for AY 2017/2018 opens; (couples book accommodation with the economic manager of a respective hall of residence)</td>
<td>from 09.05.17</td>
</tr>
<tr>
<td>(AS) X</td>
<td>*</td>
<td>On-line booking of accommodation for AY 2017/2018 closes</td>
<td>by 28.06.2017</td>
</tr>
<tr>
<td>(GTA) X</td>
<td>*</td>
<td>BOOKING PERSONS - Deadline for verifying the balance of financial assets on the account of SFA for the booking person (account balance). To confirm the interest in accommodation in WT, a student is required to have 3,000 CZK or more on his/her account (a student on an internship or student exchange programme must have 5,000 CZK or more on his/her account)</td>
<td>28.07.17</td>
</tr>
<tr>
<td>(GTA) X</td>
<td>*</td>
<td>BOOKING PERSONS - Results of accommodation allocation in a hall of residence</td>
<td>04.08.17</td>
</tr>
<tr>
<td>(GTA) X</td>
<td>*</td>
<td>RESERVATION - reservation cancellation by a student before accommodation is allocated in a hall of residence (return of the entire deposit)</td>
<td>by 04.08.17</td>
</tr>
<tr>
<td>(GTA) X</td>
<td>*</td>
<td>APPLICANTS - Closing date of receiving applications for accommodation on campus in the 1st round of accommodation allocation; applications of students on an internship and exchange programme</td>
<td>14.08.2017</td>
</tr>
<tr>
<td>(GTA) X</td>
<td>*</td>
<td>APPLICANTS - Results of accommodation allocation in the hall of residence in the 1st round; applications of students on an internship and exchange programme</td>
<td>18.08.2017</td>
</tr>
<tr>
<td>(GTA) and (AS) X</td>
<td>*</td>
<td>APPLICANTS - Deadline of the deposit payment for the applicant (student and intern) for accommodation on campus who succeeded in getting accommodation in the 1st round. To confirm interest in WT a student is required to pay a deposit of 3,000 CZK (a student on an internship or student exchange programme pays 5,000 CZK)</td>
<td>by 25.08.17</td>
</tr>
<tr>
<td>(GTA) X</td>
<td>*</td>
<td>APPLICATIONS - application cancellation by a student after paying a deposit (after 25.08.2017), by the last day of the regular arrival period (by 27.09.2017) at the latest (cancellation fee)</td>
<td>26.08.-27.09.17</td>
</tr>
<tr>
<td>(GTA) X</td>
<td>*</td>
<td>APPLICANTS - Results of accommodation allocation on campus in subsequent rounds (a student receives information by e-mail or SMS, with the deadline to pay a deposit if required)</td>
<td>see e-mail, SMS</td>
</tr>
<tr>
<td>(GTA) X</td>
<td>*</td>
<td>APPLICANTS - Deadline for a deposit payment for the applicant who receives information about the allocated hall of residence after the 1st round of accommodation allocation (the student receives information by e-mail or SMS, including the deadline to pay the deposit if required.)</td>
<td>see e-mail, SMS</td>
</tr>
<tr>
<td>(GTA) X</td>
<td>*</td>
<td>Deadline for submitting an application to defer the date of the arrival on campus in WT (deferral max. until 11.10.2017) - the student pays the resident fee / self-payer price from the first month of regular arrivals (hereinafter ‘RA’)</td>
<td>by 27.09.17</td>
</tr>
<tr>
<td>(AS) X</td>
<td>*</td>
<td>Prior to arriving on campus (arrivals by 30.09.2017 inclusive) a student pays for accommodation services, associated fees and insurance in cash (or by a payment card for a fee) at one of the collection points or via the payment gate GoPAY on-line. Anticipated costs for accommodation services and associated fees can be found on <a href="https://www.suz.cvut.cz/files/financni_naklady.pdf">https://www.suz.cvut.cz/files/financni_naklady.pdf</a></td>
<td>on the arrival day</td>
</tr>
<tr>
<td>(GTA) ****</td>
<td></td>
<td>Start of regular arrival period in the hall of residence</td>
<td>18.09.2017</td>
</tr>
<tr>
<td>(GTA) ****</td>
<td></td>
<td>End of regular arrival period in the hall of residence</td>
<td>27.09.2017</td>
</tr>
<tr>
<td>(GTA) X</td>
<td>*</td>
<td>RESERVATION - reservation cancellation by a student after accommodation is allocated in a hall of residence, by the last regular arrival date at the latest (cancellation fee)</td>
<td>by 27.09.17</td>
</tr>
<tr>
<td>(GTA) X</td>
<td>*</td>
<td>First working day after regular arrivals on campus for an applicant who was granted accommodation without specification</td>
<td>28.09.2017</td>
</tr>
<tr>
<td>(GTA) X</td>
<td>*</td>
<td>Arrivals on campus from the following day (Monday after regular arrivals) are possible only on working days within standard office hours of individual halls of residence</td>
<td>from 02.10.17</td>
</tr>
</tbody>
</table>
Receiving applications for accommodation on campus made by a student on an internship or student exchange programme for ST - a flexible arrival period (09.02.2018 - 06.03.2018) WAITING LIST: 'Erasmus + Exchange SPRING 2018'

Deferred date of arrival on campus in WT - a student requests deferral of the arrival date on campus in writing by 11.10.17

Room exchange of accommodated students in all CTU halls of residence is possible from 11.10.17

Single accommodation - a possibility to request accommodation for AY 2017/2018 in a room for a single price (1.5 multiple of the accommodation price) from 11.10.17

Closing date for receiving applications for accommodation in a hall of residence in ST by 08.12.17

Results of allocation of accommodation in a hall of residence in ST 12.12.17

Deadline for a deposit payment for a student on an internship or exchange programme in ST at CTU in the amount of 5,000 CZK. A student pays a deposit through the payment gate GoPay on-line in ISKAM4 (or by bank transfer). A student can pay the deposit including insurance (300 CZK). by 16.01.18

Deadline for a deposit payment for students on an internship or exchange programme in ST at a university outside CTU in the amount of 5,000 CZK (is 7 calendar days before the booked arrival date on campus) 7 days in advance by 09.02.18

Deadline for submitting applications to defer the arrival on campus in ST (deferral max. by 06.03.2018) for a student on an internship or student exchange programme by 09.02.18

Deadline for submitting a valid certificate of studies. (Failing to supply the certificate of studies in a Czech university in ST for students accommodated since the start of the AY the price changes according to the Pricelist for self-payers.) see GTA, G), a), 5) by 01.03.18

Additional booking of holiday accommodation for residents till the end of the examination period in ST (couples book accommodation with the economic manager of a relevant hall of residence) from 01.03.18 till 29.03.18

Deferred date of arrival on campus in ST for a student on an internship or student exchange programme by 06.03.18

Accommodation until the end of the examination period in ST from 18.09.17 till 29.06.18

Full-year accommodation, i.e. till the end of summer holidays from 18.09.17 till 17.09.18

Long-term accommodation for a specific time (1 month before the contract expires at the latest the resident may request its extension) from 18.09.17 till 31.08.19

Regular date of arrivals on campus: 18.09.17 - 27.09.17 inclusive

First working day after regular arrivals (29.09.17)

Office hours: 8:00-11:00 and 12:00-15:00

Standard office hours after regular arrivals

Office hours of accommodation offices of individual dormitories from 30.09.17 are governed by, including office hours published on, www.suz.cvut.cz/koleje

Arrival dates on campus for students on an internship or student exchange programme:

ST (or WT and ST)

a) CTU students: 18.09.17 - 27.09.17 inclusive, NON STOP arrivals straight at the allocated hall of residence are possible. Maximum duration of accommodation is till 07.02.18 for WT.

b) students from other universities: commence accommodation within Regular arrival dates within office hours, see GTA section. G, point. a) para. 1).

ST

a) CTU students 09.02.18 - 21.02.18 inclusive, NON STOP arrivals straight at the allocated hall of residence are possible.

b) students from other universities: commence accommodation within arrival dates based on confirmed reservation within office hours, see GTA section G, point a) para1).

Key

AS Accommodation Scenario
GTA General Terms of Accommodation
ST Summer term
<table>
<thead>
<tr>
<th>WT</th>
<th>RA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Winter terms</td>
<td>Regular arrivals</td>
</tr>
</tbody>
</table>

Specifications and exceptions in SoA for the current academic year are for standard students marked ‘X’ and for students on an internship and student exchange programme marked with asterisk (*, **, ***, ****), see the following key:

- **X** applies to a regular student (= a student not enrolled in an internship or student exchange programme)
- * applies also to a student enrolled in an internship or student exchange programme
- ** applies only to a student enrolled in an internship or student exchange programme
- *** applies only to a student enrolled in an internship or student exchange programmes at CTU
- **** applies only to a student enrolled in an internship or student exchange programme at a university outside CTU

Status of assets = account balance - a summary of all funds on the account of the accommodated person