

ACCOMMODATION RULES – Hlávková Dormitory Hostel

Conditions of accommodation

- 1) Guests shall be accommodated in the hostel based on the agreement on accommodation concluded in accordance with the provisions of Sections 2326 et seq. of Act No. 89/2012 Coll., the Civil Code, on the basis of which the hostel shall provide temporary accommodation to the accommodated person for an agreed period of time or for a period of time resulting from the purpose of accommodation in the facility designed for that, and the accommodated person (hereinafter also referred to as “Guest”) undertakes to pay to the accommodation provider for accommodation and services associated therewith within the period prescribed by these Accommodation Rules (hereinafter also referred to as “Agreement”).
- 2) The Agreement on Accommodation shall be always concluded in writing. For compliance with the form requirement, written confirmation of reservation order, completion of the registration card or making an entry in the house register is sufficient.
- 3) Rights and obligations of the parties to the agreement that are not expressly governed by the Agreement on Accommodation shall be governed by these Accommodation Rules and by the Price List of Services issued by the accommodation provider.
- 4) If the accommodated person fails to meet the obligations resulting from the Agreement on Accommodation and the Accommodation Rules and/or the accommodation provider’s price list attached thereto, or violates good manners in the hotel in another way (hereinafter referred to as “misconduct”), the accommodation provider is entitled to terminate the Agreement on Accommodation by notice prior to expiration of the agreed period of time even without giving a period of notice, if the guest was advised of his/her misconduct by the hostel proceeding pursuant to the provision of Section 2331 of the Civil Code.

General rules of accommodation

- 1) The accommodated persons are obliged to observe these Accommodation Rules.
- 2) The accommodation shall commence at 2 p.m. on the first day of accommodation and end at 10 a.m. on the last day of accommodation. Should the guest fail to leave the room by the specified time limit, an extra night shall be charged. Upon arrival to the hostel, the guest is obliged to present his/her identity card or passport. Services are provided to all interested persons without limitation, except that persons under 15 years of age can use services only if accompanied by a person over 18 years of age and persons between 15 and 18 years of age can use services only with the consent of their legal guardian.
- 3) In case the guest breaches any provisions of the Accommodation Rules, the hotel representatives may call the police or eject the guest out of the room even prior to expiration of the agreed period of accommodation in the hostel.
- 4) The price for accommodation and other services shall be paid upon arrival (unless otherwise agreed in advance).
- 5) The guest shall be issued a hotel card by the hostel. The guest is obliged to present this card if a hostel employee requests so in the course of the guest’s stay in the hostel.
- 6) In extraordinary cases, the hostel may offer to the guest a type of accommodation other than the one agreed in the order, but only at the same or higher price category.
- 7) It is not allowed for a higher number of persons to stay in a room with a lower number of beds. Exceptions may be granted, upon agreement with the accommodation provider, to children up to 6 years of age for a fee.
- 8) Dogs and other pets can be accommodated in the hostel only with the consent given by the accommodation provider and for a fee (see Accommodation Price List) and providing the pet owner is responsible for the safe state of health of the pet and for possible damage caused by the pet.
- 9) **The guest is obliged to behave, from 10:00 p.m. until 07:00 a.m., in a suitable manner so as not to disturb other people by making excessive noise.**
- 10) The guests are forbidden to move furniture or equipment in the room and in the hostel premises, or to tamper with the electric network or any other installations in any manner. It is forbidden to make open fire or to tamper with fire extinguishers. The guest is obliged to observe the fire protection policy in accordance with the applicable legal regulations.
- 11) When leaving the room, the guest is obliged to close the windows, close the water cocks, switch off the lights and lock the door.
- 12) **Smoking is prohibited in all premises of the hostel.**
- 13) Visits to rooms have to be reported at the reception desk//in the porter’s office.
- 14) The guest shall pay for the damage caused by himself/herself (or damage caused by his/her accommodated pets or by persons under 18 years of age placed into his/her care) in the full extent.
- 15) The hostel shall not accommodate guests in the following cases:
 - Persons under 18 years of age that are not accompanied by another adult person.
 - Aggressive or noisy persons, persons causing conflicts and dangerous situations, persons showing signs of having taken drugs or other addictive substances, persons behaving unsuitably, persons with low hygienic standards, persons obviously unfit for accommodation.
 - The guest refuses to pay for accommodation.
 - The guest has weapons, knives, etc. (except for army personnel or police officers on duty).
 - Persons bothering other guests through unsuitable behaviour.
- 16) Recommendations of the hostel management:
 - a) Do not leave your luggage unattended.
 - b) Close and lock the room door even while staying in the room.
 - c) Do not leave your room key lying freely at the reception desk in the porter’s office; always make sure to hand the key over to the reception desk clerk/porter.
 - d) In case you notice anything strange or non-standard, please, contact the reception desk clerk/porter.
 - e) Do not invite other people to your room and do not tell them the number of your room.
 - f) Use the hostel equipment thoughtfully.

Responsibility of the accommodation provider for the accommodated person’s items

- 1) If the guest requests so, the accommodation provider shall take over into custody his/her money, jewellery or other valuables. The hostel is entitled to refuse taking items into custody in case of dangerous items or items whose value or extent are excessive from the point of view of the accommodation facility. These are, in particular, money or items (e.g. jewellery and other valuables) with the value exceeding the amount of 100,000 CZK. The accommodation provider requests to be handed over the items that are to be taken into custody in a closed or sealed box/envelope.
- 2) The compensation for damages caused to the accommodated person’s items has to be claimed by the guest without unnecessary delay, no later than 15 days after he/she learned of the damage. The compensation for damages shall not be paid if the item was damaged by the guest himself/herself or by an accompanying person.
- 3) The accommodation provider’s responsibility for damage caused to items put away or brought in shall be governed by the provisions of Sections 2945, 2946 et seq. of Act No. 89/2012 Coll., the Civil Code.

Safety, responsibility of the guest for damage caused

- 1) The guest is obliged to acquaint himself/herself with the safety rules and the evacuation plan in case of fire. The safety rules and the evacuation plan can be found on the ground floor and all other floors of the dormitory building.
- 2) The guest shall behave in a manner so as not to cause groundless harm to other people’s freedom, life, health or property.
- 3) If the guest causes damage to the accommodation provider’s property due to his/her behaviour, the guest shall be obliged to pay for such damage in the full extent, no later than on the day of termination of his/her stay in the hostel, unless otherwise agreed with the hostel.

Other matters that are not regulated by these Accommodation Rules shall be resolved in accordance with the Civil Code, as amended.

www.suz.cvut.cz

In Prague, on 1st August 2014

Jaromír Přihoda
director of SFA at CTU in Prague